Date

Name

Current Address

City, Zip Code

Phone

Dear Hiring Manager,

Over the course of the past two summers, I have gained internship experience in the fields of health, life, and P&C insurance. I have worked for companies of vastly different sizes, each with their own unique environment. I have focused on highly quantitative results as well as broader initiatives. Looking forward, I know that I would like to work for a company where I can continue building my knowledge of different industries and situations on an everyday basis, balance the adaptability of a small team with the offerings of a larger corporation, and contribute to projects all the way from the initial calculations to presentation and implementation. With these objectives in mind, I think that an internship at Deloitte presents a unique opportunity where I can meet my own goals while drawing on my various experiences to contribute real value to the company and my projects.

As an actuarial intern at Liberty Mutual Insurance this past summer, I worked on a project of converting a life reserving model from an obsolete software into Excel. The project certainly had some very defined components, ensuring that the results matched previous reserves to the cent for each policy, but there was also room for creativity and improvement in building the VBA code from scratch, making the calculations more traceable and transparent, and speeding up the model run-time. Perhaps most importantly, I was able to learn how to take a project in an area in which I had no prior experience and quickly gather enough background to successfully complete the task. Over summer 2015 I interned at Kuzneski Financial Group, a local health insurance brokerage. As a workplace of under 10 people, I was able to experience a very team-oriented, cohesive culture. Projects were not limited to one person or area of expertise; rather, everyone would contribute to assignments and initiatives, applying their individual skills and carefully checking each other’s work. Outside of the workplace, I have had several projects and organizations that have helped me to hone skills that I believe would be helpful in an internship with Deloitte. As a former soccer referee, I learned to manage over two dozen people simultaneously while making hundreds of on-the-spot decisions; as a jazz pianist, I am well-practiced at improvising and adapting to unexpected changes; as a quiz bowl player, I must come up with answers given ambiguous clues and background, and as an Actuarial Science Club executive board member, I have been able to present on many occasions both from prepared materials and extemporaneously.

Thank you for your time and for your consideration of my candidacy for an internship with Deloitte. Please feel free to contact me at [Phone Number] or email me at [Email] with any questions. I look forward to hearing from you in the coming weeks.

Best Regards,

Name